

## **LPR Data Retention Policy**

PayLock frequently provides LPR camera systems as a part of our normal service offerings. When PayLock has access to license plate data and/or images, such data is automatically purged once it is over 30 days old. During that 30 day period, PayLock secures GPS camera data in systems to which only specific employees with a defined business need, have access to. If a law enforcement agency makes a formal request, such as court order for LPR data that has not been purged, PayLock will assess the request to determine if the request will be honored. PayLock will meet all local, state and federal laws when considering any request for data collected during a PayLock program.

While LPR data is in our possession, usage is strictly limited to the needs of the programs defined by our clients. At no time is data shared with any other third party (aside from law enforcement described above), nor is it used for any purpose outside the scope of the services provided in our contracts.

If a law enforcement agency associated with a PayLock customer wishes to access, store and report on GPS camera data, including data over 30 days old, PayLock will work with the customer and the law enforcement agency to provide them with their own copy of the required data, provided that data has not been purged. This allows PayLock to purge data over 30 days old while servicing the law enforcement need. PayLock customers who retain their own copy of GPS data are governed by their own local and state regulations and policies regarding proper storage and usage of the data.